

Program Advisory Committee Meeting Agenda September 5, 2023

Present: Nathan, Azia, Althea, Malik, Josh, Gary, Arthur

Facilitator: Azia

Note taker: Nathan

Board Liaison: Josh

Excused: Ender

Meeting Guidelines

1. **Take care of yourself.**
 2. Make space; create room for all to have a say
 3. *Claim space; share your perspective*
 4. *Say what you need to say without humiliating anyone. Use "I" statements; speak from your own experience.*
 5. *Don't make assumptions; ask for clarification*
 6. *Turn off your phone, or put it on vibrate if you're expecting an important call*
 7. *Mute your mic when you're not speaking*
 8. *Raise your hand to contribute and wait to be acknowledged by the facilitator*
 9. *Do not share another person's story without their permission*
 10. *Expect mistakes, but be accountable and stay committed to each relationship and to the work*
 11. It is every group member's responsibility to uphold the meeting guidelines, and to stay focused on the topic/agenda. If the group strays from these principles, say "process check" outloud or in the chat to pause the discussion and get the meeting back on track. The process-check sign is not to be misused.
- **Reminder of PACs purpose:**
 - *Offer advice, feedback, and ideas on programming*
 - *Assist Program Staff in shaping and meeting yearly goals for PAC*
 - *Assist Program Staff in ascertaining community needs in a proactive and mission-driven way on a regular basis*
 - *Assist Program Staff in evaluating broadcast and podcast programming quality on a regular basis*
 - *Make recommendations for CAB members**
 - *Manage work groups to assist in various areas needed*
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Azia reviewed meeting guidelines and PAC purpose

Introductions

Staff Reports

Althea - PM News

- News is live M/W/F, still pre-recorded on Tues/Thurs
 - Increase is possible with more volunteer participation
- More folks are trained on the board and in anchoring
- Very strong reporting on the Portland Teacher Strike by KBOO Reporter Isobel Charle
- Looking ahead to creating 'Best Of' content for the last week of the year
- Looking ahead to collaborative statewide election coverage with Oregon Community Media in 2024

Ender - Public Affairs

- Native American Heritage Month special programming provided by NV1 affiliates: A Prayer for Salmon, Anonymous Eskimo Project
- Active new shows for 2023:
 - Once Upon A Time - Host: Consuelo Miranda
 - Keeping It Real – Host: Lisa Loving
 - The Global Sail – Host: TK Taparura
 - The Imaginary Possible – Host: Suzanne LaGrande
 - Negotiating Dramatic Events – Host: Grace Reed
 - PDX Progressive – Hosts: Sherri Morisch, Moses Ross

- Out of the Streets of Portland – From the Multnomah County Joint Office of Homeless Services – Host: Jenka Soderberg
- Retired shows:
 - American Standoff – Host: Jacqueline Keeler
 - Fight The Empire – Host: Per Fagereng
 - Inside Washington County – Host: Rob Salomon
 - Rhythm Nation – Host: Peter Marks
 - Understanding Homelessness – Host: Marisa Zapata
 - Peace, Love and Soup – Hosts: Tavé Drake, Brian Delaney.
- [Tin Can Phone](#)'s founder, Armon Poostpasand, passed away on Sept 3rd
- New KBOO PA shows brewing for 2024
- Featured Pacifica Network syndicated shows: Ecojustice Radio, American Indian Airwaves, Project Censored, For The Wild, Rising Up With Sonali, Civic Cipher, World Ocean Radio, Big Picture Science Radio.
- Just began MLK Day planning at Highland Christian Center. Long term partnership.

Azia - Program Director

- New way to review applications!!
 - Using new tools, we can now review google forms more efficiently, solving some issues in the current process. PAC will now get automatic emails as soon as an application is submitted. You can review the attached doc containing much more digestible information, including the audio and playlist samples.
 - PAC can then use “suggestion” mode to write in their input on the application document.
 - This new process will also make it much easier for Staff to process new shows more consistently and efficiently.
 - Who needs to be added to get notifications?
 - Notifications will also be sent directly to the PAC slack channel but you’ll need to be on the mailing list to have access.
- More administrative updates
 - Almost done with a new system for checking out recording equipment, such as field recorders and revelator kits.
 - The new add-ons and tools are laying the groundwork for updating the program evaluations process. Will have a plan in place by the end of the month!
- Automation Issues
 - Had some complicated tech/IT/Engineering issues earlier this month. The consistent crashing of our broadcast was very disheartening. Thankfully solutions were implemented by the following week. We have purchased support for PlayitLive (the software that manages the automated programming) and we are looking to upgrade the software with some add-on features.
- Music/Culture Programming Changes/Updates
 - Approved
 - El Jardin del Corazon / The Garden of the Heart - Zoe Carina
 - 2nd Fridays 8-10pm
 - Soft Serve - Aarin Wright
 - Reached out in October about moving forward with the program but haven't heard back. Sent a few follow ups.
 - Lemonade - Lola Briceño
 - Reached out this past week. Need to confer with their availability first, but seeking a Safe Harbor slot.
 - Songs that Shaped me - Kate Sattler
 - Was approved in September but they need more time to get settled. Checking in with them about starting this month or January. Aiming for 3am on 2nd thursdays of the month, but not confirmed yet.
 - Retiring
 - Host Barry Bahmanyar of “Persian Art & Music” is retiring as the host after 23 years at the end of December. Davood Fatehi will continue hosting the

program. Davood has been hosting for 30 years and the show has been running over 47 years in total.

- Azia would like to add this update to the January Newsletter
- Returning
 - Taj Baker is returning to Playful Presence, Her new timeslot is 4th Mondays from 10-11pm.
- Moving
 - Thomas James' Eclectic Pandemic is now on 4th Sundays, 8-10pm instead of 4th Monday nights.

Work Group Reports

- On-Air Contract Updates
 - Question: does this go through the Board or directly to programmers from staff?
 - Answer: Azia has checked with Zale and this is something that is staff-directed
 - Josh recommended presenting to the Board as we move forward with the new on-air contract (informal presentation: educational only)
- Program Evaluations
 - Azia has found a tool that makes the evals easier to review
- Recruitment
 - Gary mentioned how the discussion of considering new shows may inspire more participation in the committee

Public Comments (limit 3 mins per participant)

- n/a

Board Report:

- Board liaisons
 - Josh Roberts
 - Joyce Nance
 - Azia's past experience with Board Liaisons is that they report back from the committee to the Board
 - Josh discussed working to provide this back-and-forth
 - Questions for report back: want to make sure PAC is represented fairly and appropriately, big ticket topics, help needed, big decisions, new programs, what's the most informative thing to convey in 5 minutes
 - Recommendation of one point from each programming department
 - Big projects/updates
 - Short list of shows being added and retired
 - Any help or requests the PAC needs (programming review/evals in the case of this meeting?)
 - Nathan will work with Josh to put this together for the next Board Meeting

Adjourned: 6:40 PM

Next Official PAC Meeting: March 5, 2024